# Update Product Prices Guidebook



Study Material
Crave Interactive



# **How to Update Product Prices**

Updating your product prices can be done easily and quickly by following a few simple steps. Price changes will be updated in real time to your Mobile Order & Pay menu as soon as you have completed these steps

### 1. Login to Crave CMS

### 2. Navigate to the menu

- Using the top navigation select Products > Menu
- Your menus will be displayed (the majority of customers only have one menu), double click on the menu to view further options

### 3. Navigate to category

- Once the menu is opened, navigate to the category your product is located in.
- Open up the category and find your product
- To access the product configuration, click on the 'edit' icon

## 4. Change Product Price

- Once your product page is open, check you are on the 'Generic' tab.
- Amend the price in the 'Price (Including tax)' box and click 'Save and go' to return to the menu

